

EMPLOYMENT CONTRACT

This Agreement is entered into this ___ day of _____, 2026, between Worklance, a company registered under the laws of the United States, with its principal office located at 811 Wilshire Blvd 17th Floor, Los Angeles, CA 90017 ("the Company"), and, residing at..... ("the Domestic Agent").

Position

The Company agrees to employ the applicant in the capacity of a Domestic Agent, to assist the employer in conducting business activities in United States, thus saving the Employer the costs of opening a physical office.

Duties

The Domestic Agent's responsibilities include:

- a) Receiving payments on behalf of the Company from its clients within United States via bank wire transfer into a business account provided by the Company.
- b) Retaining a 5% commission from received payments.
- c) Sending the remaining balance back to the Company via Bank wire transfer or send it via Cash in mail to one of our centers.
- d) Providing regular transaction reports and maintaining clear communication with the Company.
- e) The Employee must be able to open a business bank account solely for the job. The LLC business paperwork required to open the bank account will be set up by the company. The Company will cover all the set up fees upfront.
- f) The Company will not ask for any type of access into Employee's bank account.
- g) The Company will follow all rules and regulations regarding privacy and data protection.

Duration

The employment will commence as soon as the Employee receives and processes the first payment. This contract is for continuous period, unless terminated earlier in accordance with this Agreement.

Compensation

The Domestic Agent's compensation will be \$5,500.00 per month plus a 5% commission of each payment received on behalf of the Company. The Company will cover all the fees and costs related to this position.

Hours of Work

Given the nature of the role and potential time zone differences, flexible work hours will be required to fulfill the duties, with an expectation of prompt communication and transfer of funds. The job will require only 2-4 hours per day.

Leave Entitlements

The Domestic Agent is entitled to annual leave, sick/career's leave, and other leave entitlements in accordance with the National Employment Standards of United States.

Confidentiality

The Domestic Agent agrees to uphold the highest standards of confidentiality, ensuring that the Company's proprietary and client information remains secure.

Termination

Either party can terminate this Agreement with two weeks notice. Immediate termination is applicable for breach of confidentiality, failure to transfer funds per the agreement, or any misconduct that compromises the Company's reputation.

Governing Law

This Agreement will be governed and interpreted in line with the laws of United States. Any disputes arising will be addressed in the competent United States courts.

Entire Agreement

This contract represents the full understanding between both parties, overriding all previous negotiations, understandings, and agreements. Both parties acknowledge they have read and understood the above terms and conditions:

Employer's Name Worklance

Employee's Name

Employer's Signature

Fred Milton

Employee's Signature

Date: _____